

<p>TNBC</p> <p>The Natomas Basin Conservancy</p> <p>www.natomasbasin.org</p>	<p>Regular Meeting of the Board of Directors</p> <hr/> <p>4:00 p.m. 2150 River Plaza Drive, #460 Sacramento, CA</p>	<p>Upcoming Regular Meetings</p> <hr/> <ul style="list-style-type: none"> • October 6 • November 3 • December 1 	<p><i>t h e</i> NATOMAS BASIN <i>c o n s e r v a n c y</i></p> <p>September 1, 2010</p>
---	--	---	--

Agenda

Agenda format and readings tips

• *Agenda packet sections*

Agenda packet #	Section name	What's included
①	Agenda	This is the main agenda. Reading this section will provide the reader with an understanding of the plan for the meeting.
②	Supplemental materials	On some agenda items, there are handouts that are more extensive than can be covered in the "Discussion" section of the main agenda. These materials are included in agenda packet #2.
③	Executive Director's packet	The Executive Director includes items of general interest to the Board of Directors in agenda packet #3. The items in this packet are for general information, not action.
④	Executive Session	Material in this packet is for Board members' information in closed, executive session. It is confidential and not made public.

• *Item organization*

This agenda is prepared in order to facilitate understanding of the Conservancy Board of Director's agenda packet. Each agenda item is numbered in the far left-hand column. Then, as the reader moves from left to right, more information is provided. Ultimately, the far right-hand column presents a discussion of the agenda item.

1	Call to Order	Call to Order of the Regular Meeting of the Board of Directors	Admin.	∅	○ The Board President will call the meeting to order if a quorum is present. Announcements by the Board President or Executive Director may be made at this time.
---	---------------	--	--------	---	---

• *Exhibit symbols attendant with agenda item*

Agenda exhibit symbol in the "Pg." column	Definition
∅	There is no supplemental information that accompanies an agenda item.
①	There is more information in supplemental handouts.
2.21	Means that in agenda packet number 2, there will be supporting information on page 21.

• *Staff agenda item recommendations symbols*

In the "Discussion" column, there are a series of symbols used, also in order to facilitate quick understanding. These indicate the status of staff recommendations.

Agenda exhibit symbol in the "Pg." column	Definition
○	There is no staff recommendation on the matter.
⊕	Staff recommends approval.
●	Staff does not recommend approval.

<h1>TNBC</h1> <p>The Natomas Basin Conservancy</p> <p>www.natomasbasin.org</p>	<p>Regular Meeting of the Board of Directors</p>	<p>Upcoming Regular Meetings</p>	
	<p>4:00 p.m.</p> <p>2150 River Plaza Drive, #460</p> <p>Sacramento, CA</p>	<ul style="list-style-type: none"> • October 6 • November 3 • December 1 	<p>September 1, 2010</p>

#	Section	Item	Type	Pg.	Discussion
1	Call to Order	Call to Order of the Regular Meeting of the Board of Directors	Admin.	Ø	○ The Board President will call the meeting to order if a quorum is present. Announcements by the Board President or Executive Director may be made at this time.
2	Action	Approval of the Minutes	Consent	2.2	⊕ The Board President will request approval of the minutes of the Board of Directors meeting of August 4, 2010. Implementation Annual Meeting minutes submitted for information only at this time.
3	Action	NBHCP Finance Model update; selection of contractor	Consent	2.7	⊕ The NBHCP requires that the NBHCP Finance Model be recalculated each year by February. Given lead times needed for the City's adoption of fee adjustments, the Conservancy needs to initiate work on the Finance Model recalculation early. This year as last, the Conservancy will integrate the 2011 budget with the Finance Model recalculation. Staff recommends the Executive Director be authorized to execute and deliver an agreement between the Conservancy and Economic and Planning Systems (EPS) for the completion of this work. The proposed cost is an amount not to exceed \$15,000.00.
4	Action	Amendments to the Conservancy's Endowment Funds Investment Policy	Consent	2.14	⊕ The Finance Committee of the Board will recommend amending the Conservancy's Endowment Funds Investment Policy.
5	Action	Approve authorization for Executive Director to acquire rail car beds for low-impact marsh complex bridging structures	Consent	Ø	<p>⊕ In an effort to extend the length of time that the BKS tract's "North Course" marsh complex remains biologically fully functional, Conservancy staff is beginning with simple, low-cost maintenance strategies. The work is carefully considered so that money spent ultimately reduces the comprehensive channel clearing costs that the North Course will eventually incur.</p> <p>One such strategy involves the acquisition of additional rail car beds to act as bridging structure to islands within the North Course marsh. The bridges have proven very successful in previous work on the Lucich North, Silva</p>

				<p>and Kismat tracts. They are movable so that management flexibility is provided given future needs, they allow a marsh to be constructed or maintained with far less soil and ground disturbance to minimize potential adverse impacts on giant garter snakes, and assist greatly with lowering costs and enhancing effectiveness of vegetation management using livestock.</p>  <p>The opportunity to conduct work with this bridging technique is made more appealing since the economy has caused higher inventories of used and surplus rail cars. Costs have also come down. The Conservancy can more economically pick and choose rail car beds today when before, they were scarce and more costly.</p> <p>This item, if approved by the Board, authorizes the Executive Director, working with consultant CalSierra Construction, to walk the rail car "bone yards" and make purchase offers on structures as prices and inventory are attractive to the Conservancy and its needs. A total of \$25,000.00 is requested, although staff believes it will not need to spend the entire amount. The funds will be spent out of the Conservancy's 2010 budget line item "Contingency," which has \$137,000.00 unused at this point.</p> <p>Any acquired rail car beds will be stock piled on the BKS preserve until further plans can be finalized for their use. If any acquired rail car beds end up being surplus to the needs on the BKS tract, they will be used on the Natomas Farms and Cummings tract marsh complexes for the purposes of minimizing labor costs and improving maintenance.</p>
6	Action	RFP for audit services	Action	2.18 ⊕ At the request of the Conservancy's Audit Committee, a Request for Proposals (RFP) has been developed for year-end financial audits. If approved for release, the RFP solicits proposals from qualified auditors to conduct the annual audit of the Conservancy's year-end financial statements for fiscal years 2010 through 2014. An annual audit is required each year in the 2003 NBHCP and under the California Non-profit Integrity Act of 2004.

					Planned Timetable* Auditor													
					Event	Date												
					TNBC Board approves RFP for release	September 1, 2010												
					Release and distribution of RFP	September 3, 2010												
					Responses due, 4:00 p.m.	September 30, 2010												
					TNBC Board reviews proposals; selects	November 3, 2010												
					Agreements signed by both parties (on or about)	December 1, 2010												
					<i>*subject to change</i>													
7	Action	RFP for biological monitoring	Action	2.23	<p>⊕ The Conservancy's Board and staff have engaged in prior discussions about the conduct of the NBHCP's required biological effectiveness monitoring. Last month, the Board determined it was time to initiate a new biological monitoring contractor selection process as a part of market testing (cost, service and competency) and to generally demonstrate openness to Conservancy contracting. As a result, Conservancy staff prepared a Request for Proposal (RFP) process proposed selecting a biological monitoring contractor moving forward, beginning in 2011. This would consist of a three-year contract with two one-year options to renew beyond the initial three years.</p> <p>An RFP to use in soliciting Biological Effectiveness Monitoring contractor proposals must rely on the BEM Program document. With the NBHCP TAC's approval of the BEM Program document last September, and the Board's subsequent approval, the Conservancy is now prepared to conduct the RFP process.</p> <p>This item requests Board approval to circulate the BEMP RFP (see in Agenda Packet #2). The schedule of activities associated with the selection of a biological monitoring contractor appears below and in the proposed BEMP RFP.</p> <p style="text-align: center;">Planned Timetable* Biological Monitoring Contractor</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Event</th> <th style="text-align: center;">Date</th> </tr> </thead> <tbody> <tr> <td>TNBC Board approves RFP for release</td> <td>September 1, 2010</td> </tr> <tr> <td>Release and distribution of RFP</td> <td>September 3, 2010</td> </tr> <tr> <td>Responses due by 5:00 p.m.</td> <td>September 29, 2010</td> </tr> <tr> <td>TNBC Board reviews proposals; selects</td> <td>October 6, 2010</td> </tr> <tr> <td>Agreements signed by both parties</td> <td>October 27, 2010</td> </tr> </tbody> </table> <p><i>*subject to change</i></p>		Event	Date	TNBC Board approves RFP for release	September 1, 2010	Release and distribution of RFP	September 3, 2010	Responses due by 5:00 p.m.	September 29, 2010	TNBC Board reviews proposals; selects	October 6, 2010	Agreements signed by both parties	October 27, 2010
Event	Date																	
TNBC Board approves RFP for release	September 1, 2010																	
Release and distribution of RFP	September 3, 2010																	
Responses due by 5:00 p.m.	September 29, 2010																	
TNBC Board reviews proposals; selects	October 6, 2010																	
Agreements signed by both parties	October 27, 2010																	
8	Action	RFP for investment	Action	2.54	<p>⊕ The Conservancy's investment advisor, Arnerich Massena & Associates ("Arnerich")</p>													

		advisor			<p>has served since 2007. Prior to its selection, The Savant Group, Wells Fargo Investments and Arnerich were considered by the Board as candidates to serve as the Conservancy's investment advisor. Arnerich continues to provide investment advisor services for the Conservancy's Endowment Fund and Supplemental Endowment Fund. Wells Fargo Investments continues to provide banking and limited investment advisor services for the Conservancy's business investments, regular banking services and SAFCA NLIP Endowment since these accounts are invested as "income only" or primarily invested in cash, cash equivalents and fixed income securities.</p> <p>The Conservancy's Board and staff have engaged in prior discussions about the desire to initiate a new investment advisor contractor selection process as a part of market testing (cost, service and competency) and to generally demonstrate openness to Conservancy contracting. As a result, Conservancy staff prepared a Request for Proposal (RFP) to use in the process. This would consist of a three-year contract with two one-year options to renew beyond the initial three years.</p> <p>The Finance Committee has reviewed the RFP and will make their recommendation to the Board.</p> <p>This item requests Board approval to circulate the RFP (see in Agenda Packet #2) to begin the process of selecting a Conservancy investment advisor for the Endowment Fund, and Supplemental Endowment Fund beginning January 1, 2011. The schedule of activities associated with the selection of such an advisor appears below.</p> <p style="text-align: center;">Planned Timetable* Investment Advisor</p> <table border="1"> <thead> <tr> <th>Event</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>TNBC Board approves RFP for release</td> <td>September 1, 2010</td> </tr> <tr> <td>Release and distribution of RFP</td> <td>September 3, 2010</td> </tr> <tr> <td>Responses due 5:00 p.m.</td> <td>October 1, 2010</td> </tr> <tr> <td>TNBC Board reviews proposals; selects</td> <td>November 3, 2010</td> </tr> <tr> <td>Agreements signed by both parties (on or about)</td> <td>December 1, 2010</td> </tr> </tbody> </table> <p><i>*subject to change</i></p>	Event	Date	TNBC Board approves RFP for release	September 1, 2010	Release and distribution of RFP	September 3, 2010	Responses due 5:00 p.m.	October 1, 2010	TNBC Board reviews proposals; selects	November 3, 2010	Agreements signed by both parties (on or about)	December 1, 2010
Event	Date																
TNBC Board approves RFP for release	September 1, 2010																
Release and distribution of RFP	September 3, 2010																
Responses due 5:00 p.m.	October 1, 2010																
TNBC Board reviews proposals; selects	November 3, 2010																
Agreements signed by both parties (on or about)	December 1, 2010																
9	Discussion	City of Sacramento report	No action	∅	○ Report from the City of Sacramento. HCP-related activity and other topics.												
10	Discussion	Financial statement review	No action	2.61	○ A financial statement update will be provided for the period ended July 31, 2010 (unaudited).												
11	Discussion	Sacramento Area Flood Control	No action	∅	○ Guest Tim Washburn of the Sacramento Area Flood Control Agency (SAFCA) will be												

		Agency update on the Natomas Levee Improvement Project			present to update the Board on the Natomas Levee Improvement Project (NLIP).
12	Discussion	Legal counsel report	No action	∅	○ Ed Quinn will update the Board on transitions pertaining to McDonough, Holland & Allen and the Conservancy.
13	Public Comments	Public Comments	No action	∅	○ Opportunity for members of the public to address the Conservancy's Board of Directors.
14	Executive Session	Executive Session – Real Estate	Action	∅	○ Executive Session for real estate is planned.
15	Executive Director's Report	Executive Director's Report	No action	①	○ Various matters for Board members' general information.
16	Adjournment	Adjournment	Admin.	∅	○ Official adjournment of the meeting.