

<p>TNBC</p> <p>The Natomas Basin Conservancy</p> <p>Web site: www.natomasbasin.org</p> <p>Phone: (916) 649-3331</p>	<p>Regular Meeting of the Board of Directors</p>	<p>Upcoming Regular Meetings</p>	<p><i>t h e</i> NATOMAS BASIN <i>c o n s e r v a n c y</i></p> <p>May 1, 2013</p>
	<p>4:00 p.m.</p> <p>2150 River Plaza Drive, #460 Sacramento, CA <i>(Meeting in 1st floor Large Conference room.)</i></p>	<ul style="list-style-type: none"> • June 5 • August 7 • September 11 	

Agenda

Agenda format and readings tips

• Agenda packet sections

Agenda packet #	Section name	What's included
①	Agenda	This is the main agenda. Reading this section will provide the reader with an understanding of the plan for the meeting.
②	Supplemental materials	On some agenda items, there are handouts that are more extensive than can be covered in the "Discussion" section of the main agenda. These materials are included in agenda packet #2.
③	Executive Director's packet	The Executive Director includes items of general interest to the Board of Directors in agenda packet #3. The items in this packet are for general information, not action.
④	Executive Session	Material in this packet is for Board members' information in closed, executive session. It is confidential and not made public.

• Item organization

This agenda is prepared in order to facilitate understanding of the Conservancy Board of Director's agenda packet. Each agenda item is numbered in the far left-hand column. Then, as the reader moves from left to right, more information is provided. Ultimately, the far right-hand column presents a discussion of the agenda item.

1	Call to Order	Call to Order of the Regular Meeting of the Board of Directors	Admin.	∅	○ The Board President will call the meeting to order if a quorum is present. Announcements by the Board President or Executive Director may be made at this time.
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• Exhibit symbols attendant with agenda item

Agenda exhibit symbol in the "Pg." column	Definition
∅	There is no supplemental information that accompanies an agenda item.
①	There is more information in supplemental handouts.
2.21	Means that in agenda packet number 2, there will be supporting information on page 21.

• Staff agenda item recommendations symbols

In the "Discussion" column, there are a series of symbols used, also in order to facilitate quick understanding. These indicate the status of staff recommendations.

Agenda exhibit symbol in the "Pg." column	Definition
○	There is no staff recommendation on the matter.
⊕	Staff recommends approval.
●	Staff does not recommend approval.

<h1>TNBC</h1> <p>The Natomas Basin Conservancy Web site: www.natomasbasin.org Phone: (916) 649-3331</p>	<p>Regular Meeting of the Board of Directors</p>	<p>Upcoming Regular Meetings</p>	 <p>May 1, 2013</p>
	<p>4:00 p.m. 2150 River Plaza Drive, #460 Sacramento, CA <i>(Meeting in 1st floor Large Conference room.)</i></p>	<ul style="list-style-type: none"> • June 5 • August 7 • September 11 	

#	Section	Item	Type	Pg.	Discussion
1	Call to Order	Call to Order of the Regular Meeting of the Board of Directors	Admin.	Ø	○ The Board President will call the meeting to order if a quorum is present. Announcements by the Board President or Executive Director may be made at this time.
2	Action by Consent	Approval of the minutes	Consent	2.2	⊕ The Board President will request approval of the minutes of the Board of Directors meeting of April 3, 2012.
3	Action by Consent	Approval of emergency well repair on the Natomas Farms tract	Consent	2.11	<p>⊕ This issue pertains to an emergency action taken by the Executive Director to restore the operability of the ground water well on the Conservancy's Natomas Farms tract in order to protect the integrity of the Natomas Farms managed marsh complex.</p> <p>The well pump on the Conservancy's Natomas Farms tract was about to fail. Its shaft was bent, and continued use of the well pump risked destroying the well itself. If so, water service to the managed marsh on the Natomas Farms tract would have ceased by the probable outage of this well, and, coincidentally, because the Natomas Central Mutual Water Company's water conveyance structures were out of service for the season. Had the pump been left on, and the well itself damaged, the outage would likely have been for an extended period of time and meant substantial repair costs, possibility including relocation of the SMUD power lines which provide service to the well.</p> <p>In order to not allow the marsh complex to be without water until the Natomas Water Company began delivering water, and to avoid a worse repair scenario, the Executive Director contacted the Board President and Vice President about authorization for immediate repair since the estimate for the repair was \$11,666.65, which exceeds the Executive Director's spending limit.</p> <p>This item ratifies and approves the decision to repair the shaft and related parts to the Natomas Farms well pump in the amount of \$11,666.65, which was paid to Odell's Pump & Service.</p>

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4	Executive Session	Executive Session	Action	∅	○ Executive Session is scheduled, for performance review and evaluation of the Executive Director. Executive Session for the performance review is pursuant to Government Code Section 54957, Employee performance evaluation.
5	Action	Amending the Employment Agreement between the Conservancy and its Executive Director	Action	2.12	<p>○ The Conservancy Board is asked to authorize the Board President to execute and deliver an amendment to the existing employment agreement between the Conservancy and its Executive Director. The Compensation and Governance Committee has met and is recommending to the Board that it authorize a four percent pay increase for the Executive Director and further, that the employment agreement between the Conservancy and the Executive Director be renewed for a period of three years, beginning at the anniversary date of the existing employment agreement, March 15, 2013. This is the first adjustment in compensation proposed for the Executive Director since 2007.</p> <p>The Board is required to determine that changes to a chief executive officer's compensation, including the term of an employment agreement, are "just and reasonable." See excerpt from California Government Code, Section 12586(g):</p> <p><i>The board of directors of a charitable corporation or unincorporated association, or an authorized committee of the board, and the trustee or trustees of a charitable trust shall review and approve the compensation, including benefits, of the president or chief executive officer and the treasurer or chief financial officer to assure that it is just and reasonable. This review and approval shall occur initially upon the hiring of the officer, whenever the term of employment, if any, of the officer is renewed or extended, and whenever the officer's compensation is modified. Separate review and approval shall not be required if a modification of compensation extends to substantially all employees.</i></p> <p>The Conservancy's Compensation and Governance Committee believes this standard has met and will report to the Board.</p>
6	Action	Mid-year budget revision	Action	①	<p>⊕ <u>Executive Summary</u>. To update the Conservancy's annual budget, staff submits a mid-year budget correction. The proposed amended budget proposes an increased expense allocation to personnel to add one full-time position and reduces the level (expense) of an existing position. It also proposes a minor re-allocation of certain budget items to account for the BKS North Course channel renovation project. Increased water costs are also included in this proposed budget amendment, necessitated by the Natomas Water Company's recently-published tariffs for 2013, which will cause an increase in water costs for the Conservancy for the year and into the future.</p>

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				<p>--Revenue (change proposed: \$0)</p> <p>It is possible that \$511,000 in fee income could be realized in 2013. However, Conservancy staff believes that it is too early to budget this. Once greater clarity is available on this possible revenue, staff will report back.</p> <p>--Expenses (change proposed: \$74,664)</p> <p>--Property maintenance (change proposed: no change; budget reallocation)</p> <p>While contractor costs for the on-the-ground work are fixed well below budget, it is possible that uncertainties and permitting could cause an overage of the \$250,000.00 line item budget for the BKS North Course Channel Clearing Project, Phase 3. Separate from the channel-clearing budget for 2013 is \$25,000 budgeted for the proposed preserve access project, which is not going to happen, at least not in 2013. This item proposes moving the \$25,000.00 for preserve access to "contingency" for the BKS Channel Clearing Project.</p> <p>--Water costs (change proposed: add \$35,966.00 to the budgeted \$351,916.00 to total \$387,882.00)</p> <p>The Natomas Central Mutual Water Company substantially increased its water tolls for 2013. The total impact to the Conservancy's budget is estimated to be \$30,000.00. This item amends the 2013 budget to add \$30,000.00 to the \$351,916.00 budgeted for water in the 2013 budget.</p> <p>--Administration; staff (change proposed: add \$45,943.00 to the budgeted \$322,365.00 for a total of \$368,308.00; a reduction in budget's benefits, taxes and charges budget line item is reduced \$7,245 from \$126,666 to \$119,421.00)</p> <p>This item adds a position to the employee count and reduces one position to a lesser role. If approved, it would mean that the employee count at the Conservancy would increase from 4.0 FTEs to 5.0. The budget line item titled, "Administration, benefits and charges" would also be impacted by this change, estimated by Conservancy staff to be \$10,000.00 (from \$126,666.00 to \$136,666.00).</p> <p><i>Administrative Assistant.</i> The Office Manager position is eliminated and is replaced by a fulltime Administrative Assistant.</p> <p><i>Compliance and Contracts Manager.</i> The new position being created is Compliance and Contracts Manager. This has been discussed with the Board previously.</p> <p><i>Conclusion.</i> It is expected that with the additions and subtractions, the budget will need to be expanded in this line item by \$45,943.00.</p>
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					This item requests Board approval of the proposed 2013 Budget Mid-year Budget Correction.
7	Discussion	City of Sacramento report	No action	∅	○ Report from the City of Sacramento regarding HCP-related activity and other topics.
8	Discussion	Financial statement review	No action	①	○ A financial statement will be provided for the period ended March 31, 2013 (unaudited). Additional financial information will be provided.
9	Discussion	Form 990 presentation to the Board for review	No action	①	○ As a “best practice,” this item presents the Conservancy’s draft 2012 Form 990 for Board review.
10	Discussion	Endowment funds manager questions from the Board: matter of high-yield bond mutual fund default	No action	2.14	○ The question from the Board as to bond defaults in T. Rowe Price’s High Yield Bond Fund (PRHYX) has been responded to by Phil Burger, representing T. Rowe Price. The only default in 2012 was Reddy Ice, with 58 percent of assets ultimately recovered. The total default rate on the fund was 0.05 percent in 2012. Board members can discuss this further at this time if needed.
11	Discussion	Conservancy biological monitoring report	No action	∅	○ The Conservancy’s annual biological monitoring report will be presented by the Conservancy’s biological monitoring contractor, ICF International. Doug Leslie will deliver the report and entertain any questions from Board members. Full hard copy reports will be available to the Board at the next regular meeting of the Board.
12	Discussion	Staff proposal to record a long-term receivable on its financial statements regarding Metro Air Park fee	No action	∅	○ Staff will update the Board on the matter of the long-term receivable on the Conservancy’s financial statements in the amount of \$318,186.16 for Metro Air Park Tier One development. It appears that a settlement has been reached. The matter will be discussed with the Board and guidance will be sought.
13	Discussion	Update on BKS North Course channel clearing and maintenance project	No action	∅	⊕ Staff will update the Board on the Conservancy’s BKS North Course channel clearing and maintenance project.

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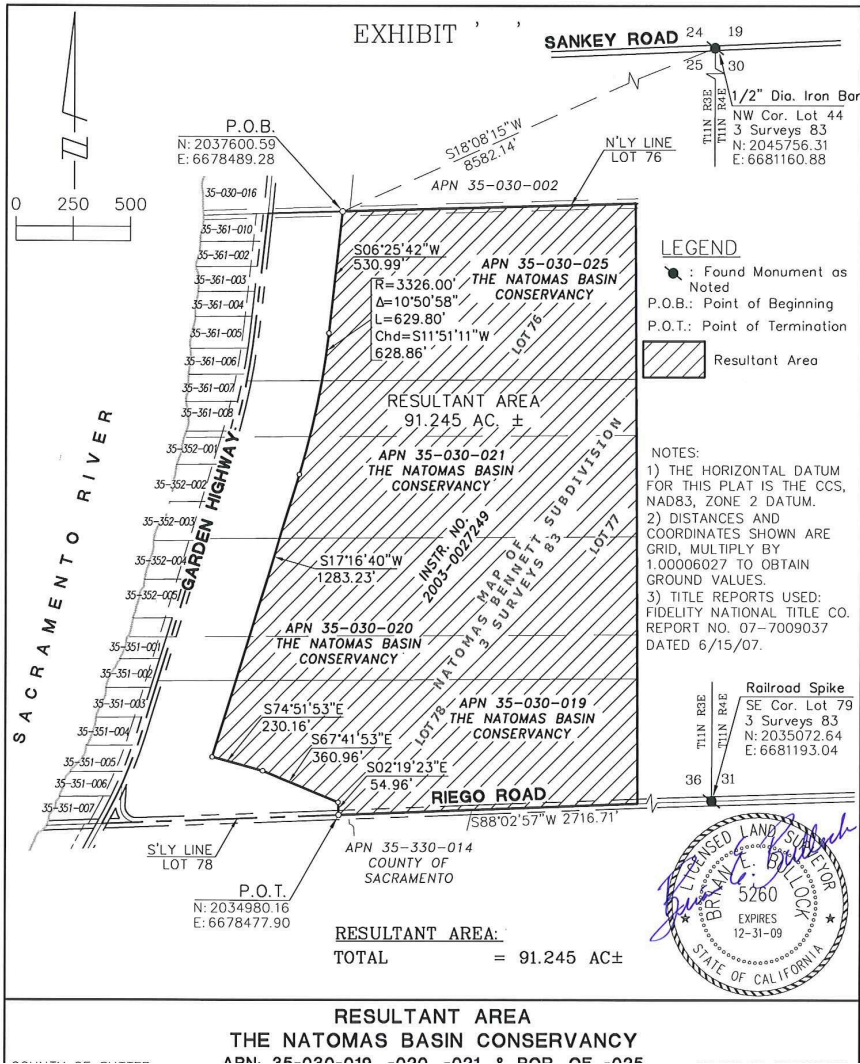
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14	Discussion	Property report; Huffman West boundary matters and Sills South conservation easement	No action	∅	○ Staff will brief the Board on property matters including boundary changes on the Huffman West tract and a watch on the Sills South conservation easement. See surveyor drawings that follow.
15	Public Comments	Public Comments	No action	∅	○ Opportunity for members of the public to address the Conservancy's Board of Directors.
16	Executive Director's Report	Executive Director's Report	No action	①	○ Various matters for Board members' general information will be presented by the Conservancy's Executive Director.
17	Adjournment	Adjournment	Admin.	∅	○ Official adjournment of the meeting.

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EXHIBIT A-1

PLAT TO ACCOMPANY
DESCRIPTION

ELVERTA/HWY99
NATOMAS BASIN CONSERVANCY
INGRESS/EGRESS EASEMENT

APN 201-0120-037
COUNTY OF SACRAMENTO STATE OF CALIFORNIA

16 BM 3
LOT 255
PORTION OF EASEMENT TO RD1000
PER INSTR. NO. 199601231364
TO REMAIN

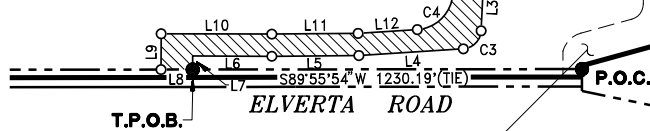
16 BM 3
LOT 254

SACA, ROSA, HACKSON, ET AL
201-0120-037

16 BM 3
LOT 253

5.39± ACRES

HWY 99



PORTION OF EASEMENT TO RD1000
PER INSTR. NO. 199601231364
TO BE ABANDONED

0 200 400 800

SCALE: 1" = 400'

SEE DESCRIPTION FOR
COURSE INFORMATION



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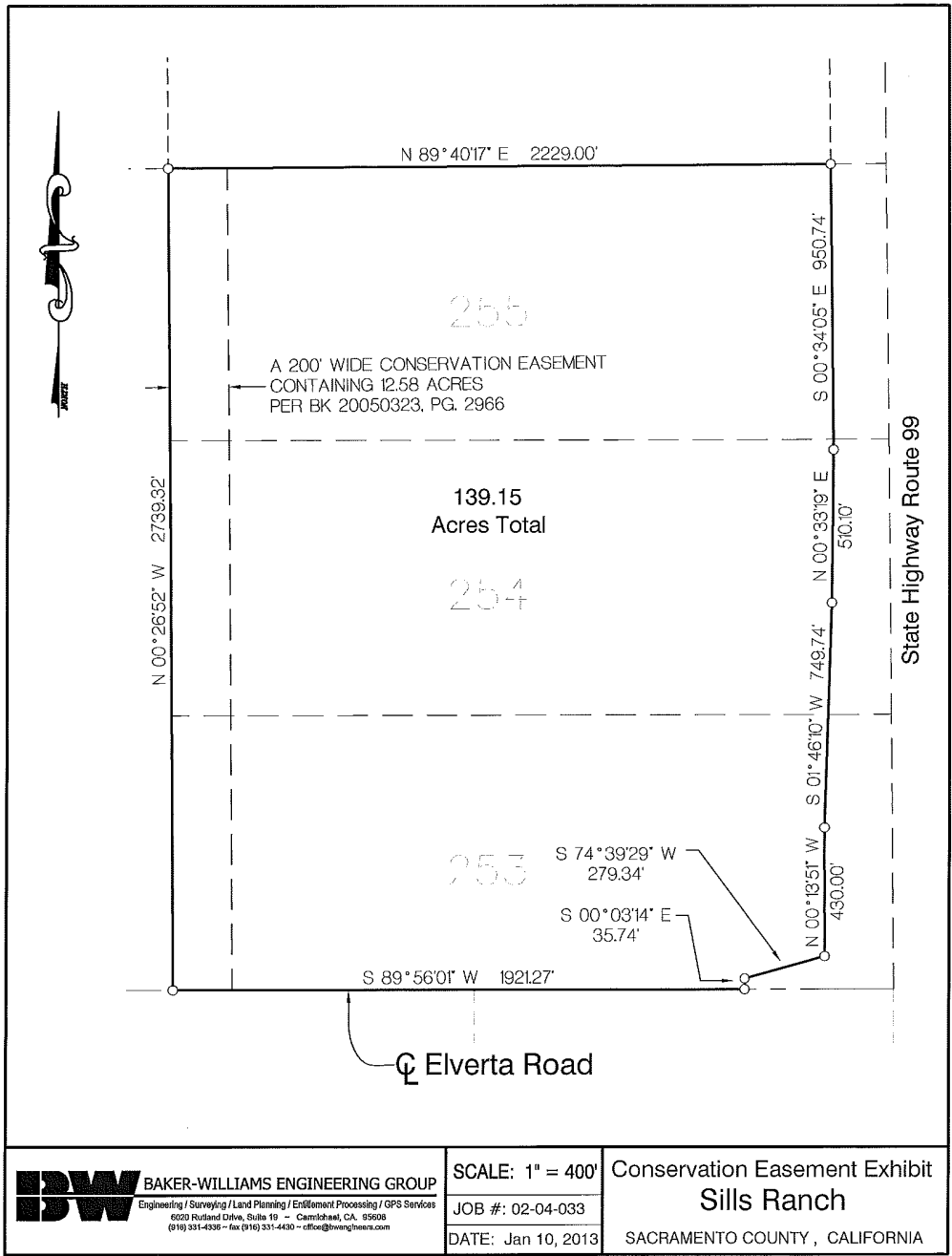
SHEET 1 OF 2



I:\Inet\RR001_006_Elverta_SBOA\HWY99_Elverta-037\Drawings\Description\RRH_schmitt\2010-Paromaha\BPN_201-0120-037_Arrose.dwg 12/17/2010 9:45:24 AM PST

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