

<p><b>TNBC</b></p> <p>The Natomas Basin Conservancy</p> <p>Web site: <a href="http://www.natomasbasin.org">www.natomasbasin.org</a></p> <p>Phone: (916) 649-3331</p>	<p><b>Regular Meeting of the Board of Directors</b></p>	<p><b>Upcoming Regular Meetings</b></p>	<p><i>t h e</i> <b>NATOMAS</b> <b>BASIN</b> <i>c o n s e r v a n c y</i></p> <p><b>June 5, 2013</b></p>
	<p>4:00 p.m.</p> <p>2150 River Plaza Drive, #460 Sacramento, CA <i>(Meeting in 1<sup>st</sup> floor Large Conference room.)</i></p>	<ul style="list-style-type: none"> <li>• August 7</li> <li>• September 4</li> <li>• October 2</li> </ul>	

# Agenda

## Agenda format and readings tips

### • Agenda packet sections

Agenda packet #	Section name	What's included
①	Agenda	This is the main agenda. Reading this section will provide the reader with an understanding of the plan for the meeting.
②	Supplemental materials	On some agenda items, there are handouts that are more extensive than can be covered in the "Discussion" section of the main agenda. These materials are included in agenda packet #2.
③	Executive Director's packet	The Executive Director includes items of general interest to the Board of Directors in agenda packet #3. The items in this packet are for general information, not action.
④	Executive Session	Material in this packet is for Board members' information in closed, executive session. It is confidential and not made public.

### • Item organization

This agenda is prepared in order to facilitate understanding of the Conservancy Board of Director's agenda packet. Each agenda item is numbered in the far left-hand column. Then, as the reader moves from left to right, more information is provided. Ultimately, the far right-hand column presents a discussion of the agenda item.

1	Call to Order	Call to Order of the Regular Meeting of the Board of Directors	Admin.	∅	○ The Board President will call the meeting to order if a quorum is present. Announcements by the Board President or Executive Director may be made at this time.
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### • Exhibit symbols attendant with agenda item

Agenda exhibit symbol in the "Pg." column	Definition
∅	There is no supplemental information that accompanies an agenda item.
①	There is more information in supplemental handouts.
2.21	Means that in agenda packet number 2, there will be supporting information on page 21.

### • Staff agenda item recommendations symbols

In the "Discussion" column, there are a series of symbols used, also in order to facilitate quick understanding. These indicate the status of staff recommendations.

Agenda exhibit symbol in the "Pg." column	Definition
○	There is no staff recommendation on the matter.
⊕	Staff recommends approval.
●	Staff does not recommend approval.

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#	Section	Item	Type	Pg.	Discussion
1	Call to Order	Call to Order of the Regular Meeting of the Board of Directors	Admin.	Ø	○ The Board President will call the meeting to order if a quorum is present. Announcements by the Board President or Executive Director may be made at this time.
2	Action by Consent	Approval of the minutes	Consent	2.2	⊕ The Board President will request approval of the minutes of the Board of Directors meeting of May 1, 2013.
3	Action by Consent	Approval of emergency pump repair on the Atkinson tract	Consent	2.8	<p>⊕ This issue pertains to an emergency action taken by the Executive Director to restore the operability of the ditch pump on the Conservancy's Atkinson tract in order to facilitate rice farming there.</p> <p>The ditch pump on the Conservancy's Atkinson tract failed. On examination, it was found that the pump's bowls were beyond repair, and the pump is so old, there was only one set of bowls available in the U.S., and these were in Fresno, CA. If someone else acquired these bowls, that would require that the Conservancy have new ones fabricated, which would take a lot of time and be expensive, or the pump and attendant works would need to be replaced altogether. Since a rice crop on the Atkinson tract had been planted, the Conservancy needed to make a timely decision. That decision was to check with the Board President and Vice President as to the need for an emergency authorization. In order to allow the rice field to get flooded-up, and to avoid a more expensive repair (or replacement) scenario, a decision was made to proceed with the repairs, estimated to be \$15,762.20, with the contractor being Odell's Pump Service.</p> <p>By way of background, SAFCA installed a groundwater well on the property as a settlement for a well that it removed on another part of the same property (which is no longer owned by the Conservancy). It was anticipated that this new well could provide sufficient groundwater. It turns out that the relatively loose soils on the Atkinson tract and the output of the new well were not adequate to flood up the rice field.</p>

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 ⓘ = More information in supplemental handouts.  
 Ø = No additional exhibits in Agenda Packet.

⊕ = Staff recommends approval.  
 ○ = Staff recommendation not needed or indicated.  
 ● = Staff does not recommend approval.

					This item ratifies and approves the decision to repair the shaft and related parts to the Natomas Farms well pump in the amount of \$15,762.20, which was paid to Odell's Pump & Service.
4	Discussion	City of Sacramento report	No action	∅	○ Report from the City of Sacramento regarding HCP-related activity and other topics.
5	Discussion	Financial statement review	No action	①	○ A financial statement will be provided for the period ended April 30, 2013 (unaudited). Additional financial information will be provided.
6	Discussion	Result of employment changes associated with budget adjustment	No action	∅	○ Staff will brief the Board on Conservancy employment changes that have resulted from the mid-year budget corrections made at the last Board meeting.
7	Discussion	Transportation for field services personnel	No action	∅	○ With the expanding of the field services staff from one-half full-time equivalent (FTE) to full time, transportation arrangements need to be addressed. Two models were considered in thinking about this question: 1.) the Conservancy owns a vehicle which is used by field services staff, or 2.) a vehicle allowance is provided by the employee as a condition of employment, and the Conservancy provides certain reimbursements. After extensive consultations with advisors, the Conservancy has decided to utilize the second model. Since this is the first situation of this kind for the organization, the Board is invited to review and comment on the matter.
8	Discussion	Biological effectiveness monitoring expense	No action	∅	○ At the Board's request, this item is placed on the agenda so that the Board can have a discussion about the cost of biological monitoring.  Over the last five years, costs have totaled as follows:  2012 \$340,571.51 2011 \$254,975.46 2010 \$295,928.99 2009 \$319,853.25 2008 \$291,088.05  The amounts for 2011 and 2012 are both under a three-year contract amount that is not to exceed \$894,588.00 (which averages out to \$298,196.00 per year). The sharp increase in the 2012 payments are attributable to a late submittal from the GGS subcontractor that is attributable to 2011 and 2012 expenses.
	Discussion	Succession planning	No action	2.11	○ The Board asked to bring the Conservancy's Succession Plan for the Executive Director up before the Board again for discussion. The existing plan will be presented and reviewed.
10	Discussion	Update on BKS North Course	No action	∅	⊕ Staff will update the Board on the Conservancy's BKS North Course channel

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