


<p>TNBC</p>	<p>Regular Meeting of the Board of Directors</p>	<p>Upcoming Regular Meetings</p>	
<p>The Natomas Basin Conservancy Web site: www.natomasbasin.org</p>	<p>4:00 p.m. 2150 River Plaza Drive, #460 Sacramento, CA <i>(meeting in Suite 400)</i></p>	<ul style="list-style-type: none"> • October 1 • November 5 • December 3 	<p>September 3, 2008</p>

Agenda

Agenda format and readings tips

• *Agenda packet sections*

Agenda packet #	Section name	What's included
①	Agenda	This is the main agenda. Reading this section will provide the reader with an understanding of the plan for the meeting.
②	Supplemental materials	On some agenda items, there are handouts that are more extensive than can be covered in the "Discussion" section of the main agenda. These materials are included in agenda packet #2.
③	Executive Director's packet	The Executive Director includes items of general interest to the Board of Directors in agenda packet #3. The items in this packet are for general information, not action.
④	Executive Session	Material in this packet is for Board members' information in closed, executive session. It is confidential and not made public.

• *Item organization*

This agenda is prepared in order to facilitate understanding of the Conservancy Board of Director's agenda packet. Each agenda item is numbered in the far left-hand column. Then, as the reader moves from left to right, more information is provided. Ultimately, the far right-hand column presents a discussion of the agenda item.

1	Call to Order	Call to Order of the Regular Meeting of the Board of Directors	Admin.	∅	○ The Board President will call the meeting to order if a quorum is present. Announcements by the Board President or Executive Director may be made at this time.
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• *Exhibit symbols attendant with agenda item*

Agenda exhibit symbol in the "Pg." column	Definition
∅	There is no supplemental information that accompanies an agenda item.
①	There is more information in supplemental handouts.
2.21	Means that in agenda packet number 2, there will be supporting information on page 21.

• *Staff agenda item recommendations symbols*

In the "Discussion" column, there are a series of symbols used, also in order to facilitate quick understanding. These indicate the status of staff recommendations.

Agenda exhibit symbol in the "Pg." column	Definition
○	There is no staff recommendation on the matter.
⊕	Staff recommends approval.
●	Staff does not recommend approval.

<h1>TNBC</h1> <p>The Natomas Basin Conservancy</p> <p>Web site: www.natomasbasin.org</p>	<h2>Regular Meeting of the Board of Directors</h2>	<h2>Upcoming Regular Meetings</h2>	 <p>September 3, 2008</p>
	<p>4:00 p.m.</p> <p>2150 River Plaza Drive, #460 Sacramento, CA <i>(meeting in Suite 400)</i></p>	<ul style="list-style-type: none"> • October 1 • November 5 • December 3 	

#	Section	Item	Type	Pg.	Discussion
1	Call to Order	Call to Order of the Regular Meeting of the Board of Directors	Admin.	∅	○ The Board President will call the meeting to order if a quorum is present. Announcements by the Board President or Executive Director may be made at this time.
2	Action	Approval of the Minutes	Action	2.1	⊕ The Board President will request approval of the minutes of the Board of Directors meeting of August 6, 2008.
3	Action	Budget amendment proposal	Action	2.7	<p>⊕ <u>Budgeted revenue</u>. Due to a slowdown in real estate and construction in the Natomas Basin, an anticipated fee from Metro Air Park is now seen as less certain than when the budget was first completed. Given this scenario, the Board has requested that the budget be amended such that the fee income anticipated from this source is excluded from the budget. Staff has completed this amendment to the budget, and added in another unexpected smaller fee payment, and also adjusted expenses for a larger than expected cost for channel clearing.</p> <p><u>Budgeted expenses</u>. With respect to the costs for channel clearing, Conservancy staff informed the Board during the agenda'd discussion on the projects (Cummings and Natomas Farms channel clearing projects; March 5, 2008 Board meeting, funding approved by resolution Res. #080302), that while the contract awarded to CalSierra Construction was a time-and-materials contract, there were sure to be a lot of change orders initiated by Conservancy staff. The reason was stated as being the unpredictable nature of soils on the two tracts, channel overgrowth on the incumbent channels and emergent marsh, and the less-than-adequate gradients installed in the original Natomas Farms marsh structure.</p> <p>An itemization of these change orders in the 2008 channel clearing projects are as follows:</p> <p>Project #1 - Overtime for original job, (not extra work)</p> <p>Project #2 - Dig and clean out around pipes and structures and re-rock same</p> <p>Project #3 - Dig and lay miscellaneous pipe and</p>

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					<p>flared end sections</p> <p>Project #4 - Build roads to mounds Project #5 - Fine grading low spots Project #6 - Extend flash board riser approx. 35' Project #7 - Modify culvert dam</p> <p>The sum total of these change orders is \$69,540.12 (see worksheet itemization in agenda packet). With few exceptions, the change orders authorized by staff are intended to reduce future management costs.</p> <p>In addition, in order to take advantage of equipment in the Basin (e.g., to minimize mobilization charges, etc.) and rare water diversion opportunities (Betts tract forebay), several additional projects were authorized under the Executive Director's spending authority using the same contractor, CalSierra Construction. These are as follows:</p> <p>Project #1 - Souza, water delivery clear-out Project #2 - Cummings/Natomas Farms road repair Project #3 - Lucich North Bridge Island repair work (carry-over from 2007) Project #4 - Betts tract forebay clean-out (part)</p> <p>The cost of each of these four projects is under the Executive Director's spending authority cap of \$10,000.00. The total cost of these projects is \$21,223.50, although some small additional invoices are expected on Project #4.</p> <p>All told, these projects have resulted in the Conservancy staff recommending that the "Property Maintenance" budget line item in the 2008 Conservancy budget be increased from the current approved amount of \$575,000.00 to a revised amount of \$622,915.12.</p> <p>The only remaining channel clearing work needed in the foreseeable future is at the BKS tract. Staff believes BKS can go for another year or two before having to have maintenance performed there.</p> <p>Staff recommends the Board approve the revised 2008 Budget and the extra expenditures for channel clearing and similar work as itemized on the exhibit contained in the agenda packet.</p>
4	Action	Biological effectiveness monitoring contract for 2009	Action	∅	<p>⊕ The Board requested that a more in-depth and detailed process be embarked upon in the matter of engaging a biological monitoring contractor for 2009 and beyond. Due to workload, Conservancy staff cannot complete this process in time to allow for a smooth assumption of biological monitoring functions in 2009. Moreover, the Board has expressed its desire to insure that the documentation surrounding the engagement of a biological monitoring contractor be done with extra effort regarding Board engagement, independent review, NBHCP Technical Advisory Committee or Wildlife Agency engagement, and vetting of</p>

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					<p>potential candidates able to professionally conduct biological monitoring.</p> <p>In order to make certain that the 2009 biological monitoring effort is not delayed, Conservancy staff requests that the Board authorize the Conservancy's Executive Director to negotiate a one-year extension with the current biological monitoring contractor (ICF Jones & Stokes). The negotiated agreement will be brought back to the Board of Directors for ratification prior to being implemented.</p>
5	Discussion	City of Sacramento report	No action	∅	○ Report from the City of Sacramento regarding HCP-related activity and other topics.
6	Discussion	Financial statement review	No action	2.14	○ A financial statement update will be provided for the period ended July 31, 2008 (unaudited). This report will include an update to the Board's inquiry about the historical handling of the endowment funds and projections made for the endowment funds in the NBHCP Finance Model.
7	Discussion	Land management costs	No action	2.31	○ The Board requested that staff report back on land management costs for 2008, especially as they relate to 2007. Staff will provide Board members with a briefing on the status of this matter.
8	Discussion	Endowment funds performance review	No action	①	○ Arnerich Massena & Associates representative Sheree Arntson will present the Board of Directors with a June 30, 2008 performance review covering the Conservancy's endowment funds.
9	Discussion	Insurance review	No action	2.32	○ Representatives of ABD Wells Fargo, the Conservancy's insurance broker, reviewed the Conservancy's insurance coverage with the Board of Directors at the last Board meeting. The Board requested more information on the exposure typically covered by Director's and Officer's Liability insurance coverage. While ABD Wells Fargo has yet to complete the work, Conservancy staff has conducted some research on the topic and found three excellent papers on the topic. Staff will discuss the matter with the Board.
10	Discussion	Follow-up report by Sacramento Area Flood Control Agency (SAFCA) on the Natomas Levee Improvement Program (NLIP)	No action	∅	<p>○ The Board will hear from Tim Washburn of the Sacramento Area Flood Control Agency (SAFCA) regarding the Natomas Levee Improvement Program. This will be an update report. Among the issues to be covered:</p> <ol style="list-style-type: none"> 1 overview of the Natomas Levee Improvement Program (NLIP) 2 well and infrastructure impacts on Conservancy land 3 Lauppe tract land for mitigation (approximately 14 acres) 4 A "plain English" version of the mitigation

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					bank proposal.
11	Discussion	Catch-up fee payment issue on The Crossing	No action	2.43	○ “The Crossing” project at Del Paso and I-5 has been in the news lately regarding payment of HCP fees. Staff will brief the Board on the status of this matter.
12	Discussion	Follow-up report to the Board on new IRS Form 990	No action	∅	○ This is a follow-up item. Tracy Paglia, CPA, with Moss Adams (the Conservancy’s accountant) will provide the Board with a review of the substantial changes in the annually-required IRS Form 990.
13	Discussion	Mitigation land allocation mapping project	No action	①	○ Staff will brief the Board on the mitigation land allocation mapping effort. This is a long-term project. Staff will present the current draft and discuss its relevance with the Board.
14	Public Comments	Public Comments	No action	∅	○ Opportunity for members of the public to address the Conservancy’s Board of Directors.
15	Executive Session	Executive Session – Real Estate	Action	∅	○ Executive Session for real estate is planned.
16	Executive Director’s Report	Executive Director’s Report	No action	①	○ Various matters for Board members’ general information.
17	Adjournment	Adjournment	Admin.	∅	○ Official adjournment of the meeting.

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