

**Minutes of the Compensation & Governance Committee Meeting**  
of

**The Natomas Basin Conservancy**

February 23, 2016

Offices of the Natomas Basin Conservancy

2150 River Plaza Drive, Suite 460

Sacramento, CA

4:00 p.m.

**COMMITTEE  
MEMBERS  
PRESENT:**

- Kay Backer
- David Christophel

- = attended
- = did not attend

**STAFF PRESENT:** John Roberts and Kim Burns

**CALL TO ORDER**

Backer called the meeting to order at 4:00 p.m., noting a quorum was present.

**PUBLIC COMMENT**

There were no members of the public present.

**ACTION**

Approval of Minutes.

Backer requested approval of the minutes of the November 17, 2015 Compensation & Governance Committee meeting.

On a motion by Christophel and a second by Backer, the committee approved the minutes of the November 17, 2015 Compensation & Governance Committee meeting.

Committee members

- Kay Backer
- David Christophel

Vote symbols

- = "aye" vote
- = "no" vote
- = not present
- ◆ = abstain or recuse

Compensation & Governance Committee work plan

The committee discussed a work plan for 2016 whereby the committee would review all Conservancy committee charters, Conservancy policies and governing documents. The committee would also like to discuss a strategic plan.

### Policy Review

The committee agreed to start their policy review at the next committee meeting with the Compensation & Governance Committee Charter, as well as the following policies, Document Retention & Destruction Policy, Donation Policy, Travel & Other Expense Reimbursement Policy and Whistleblower Policy.

### Strategic Plan

The committee agreed to table this item and bring it back at a later date.

### Executive Session for Executive Director Performance Evaluation

No action to report.

### **PUBLIC COMMENT**

There were no members of the public present.

### **ADJOURNMENT**

On a motion by Stylos and a second by Christophel, the committee adjourned the meeting of the Compensation & Governance Committee at 5:00 p.m.

#### Committee members

- Kay Backer
- David Christophel

#### Vote symbols

- = "aye" vote
- = "no" vote
- = not present
- ◆ = abstain or recuse

### **ATTEST:**

\_\_\_\_\_  
*Committee Chair*

\_\_\_\_\_  
*Date*