

**Request for Proposal Response Summary**  
**The Natomas Basin Conservancy**  
**October 4, 2017**

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**COMMUNICATING THE AVAILABLE RFPs**

- sent RFP invitations via certified mail (U.S. Postal Service) with return signature card on August 11, 2017
- posted announcement to the Conservancy's homepage newsfeed with links to the RFPs and supporting documents
- encouraged traffic to the Conservancy's homepage RFP announcement
- all prospective respondents were called twice by Conservancy staff

**RESPONDING TO QUESTIONS AND CLARIFICATIONS**

- September 8, 2017 at 4:00 pm: window closed for submittal of questions
- a total of 12 questions were received (5 for Biological Monitoring and 7 for Land Management and Maintenance)
- each respondent mailed an RFP was called and asked if they would like a copy of the questions/ clarifications answers emailed to them
- responses to questions and clarifications were posted to the website September 13, 2017

**SELECTED RFP DATES**

- September 20, 2017 at 4:00 pm: RFP submissions closed
- RFP submissions were locked in a fireproof cabinet overnight and opened on September 21, 2017
- submissions were opened in alphabetical order, first for Biological Monitoring followed by Land Management and Maintenance
- two submission each were received for Biological Monitoring and Land Management and Maintenance
- RFP compliance checklist matrices were completed by Conservancy staff immediately after the RFP submittal openings

**BIOLOGICAL EFFECTIVENESS MONITORING**

- after the response to three clarification questions by Conservancy staff, HT Harvey and Associates submission was deemed complete
- after the response to one clarification question by Conservancy staff, ICF's proposal submission was deemed complete
- both firms were determined to be adequately responsive to the RFPs, and both were deemed by staff to be capable of conducting the necessary work

**Biological Monitoring Proposed Costs**

Proposal Year	ICF	HT Harvey and Associates
1	\$315,825	\$293,025
2	\$315,825	\$284,774
3	\$315,825	\$294,044
TOTAL	\$947,475	\$871,843
Cost per additional acre	\$76	\$75

**Biological Monitoring Proposed Subcontractors**

	ICF	HT Harvey and Associates
# of subs	2	4
GGS	Brian Halstead	Eric Hansen
SH	Jim Estep	Jim Estep
analysis		Conservation Science Partners
analysis		Cramer Fish Sciences

**LAND MANAGEMENT AND MAINTENANCE**

- the submission from Habitat Restoration Sciences was complete and no further clarification was necessary
- the submission from Sopwith Farms was complete and no further clarification was necessary
- both firms were determined to be adequately responsive to the RFPs, and both were deemed by staff to be capable of conducting the necessary work

**Land Management and Maintenance Annual Proposed Costs**

Proposal by Reserve Area	Habitat Restoration Sciences	Sopwith Farms
1. North	\$336,180	\$142,800
2. Central	\$323,834	\$92,400
3. Fisherman's Lake	\$209,066	\$44,800
TOTAL (1, 2 & 3)	\$869,080	\$280,000
4. All areas	\$774,915	\$280,000
Cost per additional acre	\$462	\$273