

**Minutes of Compensation & Governance Committee Meeting<sup>1</sup>**  
**of**  
**The Natomas Basin Conservancy**

December 5, 2022

Offices of the Natomas Basin Conservancy  
(Meeting held via Zoom)  
4:00 p.m.

**1. Call to Order.** Chilmakuri called the Compensation & Governance Committee meeting to order at 4:04 p.m., noting a quorum was present.

**Committee Members Present:** Chandra Chilmakuri, and Steve Cohn.

**Staff and Others Present:** John Roberts, Kimberli Burns, and Jennifer Skupic.

**2. Public Comments.** Chilmakuri called for public comments. None were heard.

**3. Approval of minutes.** Chilmakuri requested a motion to approve the minutes of the March 30, 2022, Compensation & Governance Committee meeting minutes.

**Action:** Moved/Seconded: Cohn / Chilmakuri

**Yes:** Chandra Chilmakuri, and Steve Cohn

**Passed:** Resolution No. CGC 22.12.01

**4. Proposed changes to the Compensation and Governance Charter.** The Conservancy's Compensation and Governance Charter was presented for Committee review and approval with minor changes pertaining to the reporting of member attendance to the City of Sacramento and Sutter County to reflect that such reporting shall be "as requested".

**Action:** Moved/Seconded: Chilmakuri/Cohn

**Yes:** Chandra Chilmakuri and Steve Cohn

**Passed:** Resolution No. CGC 22.12.02

**5. Proposed changes to the Document Retention and Destruction Policy.** The Conservancy's Document Retention and Destruction Policy was presented for Committee review and approval with minor changes and adjustments that create consistency in the naming of tax forms, and to reflect updates in staff responsibilities.

**Action:** Moved/Seconded: Cohn/Chilmakuri

**Yes:** Chandra Chilmakuri and Steve Cohn

**Passed:** Resolution No. CGC 22.12.03

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<sup>1</sup> Notice of meeting posted on Conservancy website.

**6. Proposed changes to the Donation Policy.** The Conservancy's Donation Policy was presented for Committee review and approval with minor changes and adjustments to reflect updated language pertaining to the flow of funds process for online donation activity.

**Action:** Moved/Seconded: Cohn / Chilmakuri

**Yes:** Chandra Chilmakuri, and Steve Cohn

**Passed:** Resolution No. CGC 22.12.04

**7. Adjournment.** Chilmakuri called for a motion to adjourn the Compensation & Governance Committee meeting at 4:15 pm.

**Action:** Moved/Seconded: Chilmakuri/Cohn

**Yes:** Chandra Chilmakuri, and Steve Cohn

**Passed:** Resolution No. CGC 22.12.05

**Attest:**

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*Committee Chair*

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*Date*