

Minutes of the Audit Committee Meeting
of
The Natomas Basin Conservancy
October 7, 2020
2150 River Plaza Drive, Suite 460
Sacramento, CA
3:00 p.m.

**COMMITTEE
MEMBERS
PRESENT:**

☒ David Chrisophel
☒ Michael Johnston
☒ Gabrielle Stadem

☒ = attended
☐ = did not attend

STAFF PRESENT:

John Roberts, Kim Burns, Jennifer Skupic, and Sierra Paul

**OTHERS
PRESENT:**

CALL TO ORDER

Christophel called the meeting to order at 3:30 pm.

PUBLIC COMMENT

There were no public comments.

ACTION

Approval of Minutes. Christophel requested approval of the minutes of the March 27, 2019 Audit Committee meeting.

On a motion by Johnston and a second by Christophel, the committee unanimously approved the minutes of the March 27, 2019 Audit Committee meeting.

Committee members

☒ David Chrisophel
☒ Michael Johnston
☒ Gabrielle Stadem

Vote symbols

☒ = "aye" vote
☒ = "no" vote
☐ = not present
◆ = abstain or recuse

Request for Proposals (RFP) for Audit and Tax Services-Bid Review and Recommendation. The committee reviewed three proposals submitted to the Conservancy for audit and tax services for fiscal years 2020-2022.

The committee discussed the pros and cons of each proposal and ultimately decided that they would recommend Gilbert CPAs to the full Board for approval.

On a motion by Johnston and a second by Stadem, the committee unanimously agreed to recommend to the Board that Gilbert CPA's be awarded the contract for audit and tax services for 2020-2022 plus two one-year optional extensions.

Committee members

- ☒ David Chrisophel
- ☒ Michael Johnston
- ☒ Gabrielle Stadem

Vote symbols

- ☒ = "aye" vote
- ☒ = "no" vote
- ☐ = not present
- ◆ = abstain or recuse

ADJOURNMENT

On a motion by Stadem and a second by Johnston, the committee adjourned the meeting of the Audit Committee at 3:51 p.m.

Committee members

- ☒ David Chrisophel
- ☒ Michael Johnston
- ☒ Gabrielle Stadem

Vote symbols

- ☒ = "aye" vote
- ☒ = "no" vote
- ☐ = not present
- ◆ = abstain or recuse

ATTEST:

Committee member

Date